

Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Rachael Mitchell

Date: 21 June 2017

For decision

Wellbeing Fund update for 2018/19 and end of year monitoring report for 2017/18

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2018/19 and the current position of the small grants and skips pot. It also provides end of year monitoring for 2017/18.
2. The report also asks that the Committee reviews the minimum conditions for taking delegated decisions outside of Community Committees.

Recommendations

3. The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2018/19 (**Appendix 1**).
 - Note the content of the end of year monitoring returns for projects funded in 2017/18 (**Appendix 2**).
 - Note the current position of the small grants and skips pots and those projects that have been funded so far in 2018/19.

- Note the current position of the Youth Activity Fund and to consider any funding applications.
- Note the current position of the Wellbeing Capital fund and consider any funding applications.
- Review the minimum conditions as set out in paragraph 20 of this report, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Main issues

4. This report provides members with an update on the budget position for the Wellbeing Fund for 2018/19 and includes the end of year monitoring returns for projects funded in 2017/18. The report highlights the current position of the small grants and skips pots. It also provides an update on the Youth Activity Fund.
5. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the

exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

8. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
9. The Inner North West Community Committee has a Wellbeing allocation of **£108,070**. Taking into account project underspends and roll forward from 2017/18, the total fund available for new projects in 2018/19 was **£115,192**. This funding has so far been committed to 17 projects for 2018/19. See **Appendix 1** (point 1.2).
10. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. At the last update received from the Council's Finance Department on 1st June 2018, there was **£54,100** in capital monies available for allocation. See **Appendix 1** (point 1.6) for a full budget update.
11. For 2018/19, the Inner North West Community Committee received a sum of **£23,040** Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from 2017/18, the total fund available for new YAF projects in 2018/19 was **£29,643**. This funding has so far been committed to six projects for 2018/19, as listed in **Appendix 1** (point 1.5).
12. Wellbeing budget statement 2018/19 and year end monitoring for 2017/18.
The latest Wellbeing budget statement for 2018/19 is included at **Appendix 1** to this report. There is **£19,306** remaining to allocate this financial year.
13. Appendix 1 sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
14. Details of monitoring returns provided by Wellbeing projects funded in 2017/18 are set out in Appendix 2. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.
15. Wellbeing Revenue Budget

There is one Wellbeing revenue project to be considered, please refer **Appendix 3 (Point 1.1 and Point 1.2)**. The Wellbeing revenue project is listed in **Table 1** below.

Table 1: Wellbeing Revenue – Projects to consider

Project Name	Organisation / Department	Amount Requested
Money Buddies	Burmantofts Community Projects	£2,475.50
Carnival Mash Up	Geraldine O'Connor Foundation	£6,590

16. It was previously reported that The Weetwood Youth Project at Welcome in Community Centre, funded from last year's allocation, would have an underspend of £461. Members agreed to allocate £461 to the same project funded in 2018/19. The actual underspend at the end of the financial year 2017/18 was £680, the difference will be returned to the pot.

17. Wellbeing Budget – Small Grants & Skips

There has been two small grants approved so far this financial year and one skip. The small grants are listed in **Table 2** below. There is currently **£2,909.35** available for allocation for small grants and skip hire in the 2018/19 budget. The Community Committee is asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 2: Small and Skips grants – Projects recently approved

Project Name	Organisation /Department	Amount Requested	Amount Approved
PHAB Youth Group	Prince Philip Centre PHAB Club	£314	£314
Money Buddies	Burmantofts Community Project	£223.38	£223.38
Hollin Lane Allotments Skip	Hollin Lane Allotments	£145	£145

18. Youth Activity Fund

For 2018/19, the Inner North West Community Committee had **£29,643** available for allocation. This fund is to commission sports and cultural activity for young people aged 8 -17. **Appendix 1** (point 1.5) lists those projects currently agreed from the Youth Activity Fund totalling **£32,150**.

19. 2018/19 Wellbeing Capital Projects

At the last update received from the Council's Finance Department on 1st June 2018, there was **£54,100** in capital monies available for allocation. A full update regarding those capital projects currently ongoing is available at **Appendix 1** (point 1.6).

There is one Wellbeing capital project to be considered. Please refer **Appendix 3 (Point 1.2)**. The Wellbeing capital project is listed in **Table 3** below.

Table 3: Wellbeing Capital - Project to consider

Project Name	Organisation / Department	Amount Requested
Rainbow Revamp	Rainbow Junktion	£700

20. Minimum Conditions for Making Delegated Decisions

Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

21. Consultation and Engagement

The 2018/19 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

22. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

23. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

24. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

25. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

26. Risk Management

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

27. The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2018/19.

Recommendations

28. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2018/19 (**Appendix 1**).
- Note the Wellbeing revenue project to be considered (**Table 1**).
- Note the content of the end of year monitoring returns for projects funded in 2017/18 (**Appendix 2**).

- Note the current position of small grants and skips pot and note recently approved small grants and skips (**Table 2**).
- Note the current position of the Youth Activity Fund.
- Note the current position of the Wellbeing capital fund and consider any funding applications.
- Note the Wellbeing capital projects to be considered (**Table 3**).
- To review and agree the minimum conditions for making Delegated Decisions (Paragraph 20)